



Sponsorship Contract
 ARMA Canada 2008 Conference
 Delta Fredericton
 Woodstock Road
 Fredericton, New Brunswick
 June 1-4, 2008

A River of Information ... A Sea of Solutions!

Company Information

Company Name : _____

Address 1: _____

Address 2: _____

City : _____ Prov/State: _____

Postal/Zip Code _____

Contact Name: _____ Email: _____

Phone : _____ Fax : _____

Please provide the following to sallen@nbpower.com for use in promotional material including pre-marketing material and the Program Guide:

- a brief description about your company (50 words or less in Word format)
- a company logo (300 dpi or higher)
- website location (url) you wish to use as a hot link

Sponsorship Item

- Platinum Sponsorship \$ 6,000
- Gold Sponsorship \$ 4,000
- Silver Sponsorship \$ 2,000
- Bronze Sponsorship \$ 1,000
- Brochure Advertising \$ various
- Program Advertising \$ various
- Breakfasts (x3) \$ 3,000
- Lunches (x4) \$ 5,000
- Coffee Breaks (x7) \$ 1,500
- Keynote Speakers \$ 1,000
- Ice Breaker Reception \$ 3,500
- Awards Dinner Entertainment \$ 8,000
 (sponsorship in part for \$4,000)

In Kind Sponsorship items

- Registration Kit Bags
- Attendee Name Lanyards
- Session Audio/Visual Equipment
- Registration Desk
- Speakers' Gifts
- Program Guide Printing
- Session Signage
- Internet Cafe

Other in kind Sponsorship Opportunities may also be available, contact us with your suggestion.



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Payment

To secure your sponsorship item and level, a deposit in the amount of fifty (50) percent is required. Upon receipt of the executed Contract, an invoice will be sent for the full amount of the sponsorship, with the deposit amount deducted. **CONTRACTS cannot be processed without the required deposit being paid.** The deposit is 50% of your total cost, plus HST.

Deposits can be paid by credit card (MasterCard, American Express or VISA accepted). The balance of payment is due March 1, 2008. Should this application be submitted after March 1, 2008, the total payment is required at the time of application.

Cheques should be made payable in Canadian Dollars to **“ARMA CANADA – Conference Account”**.

RETURN TO:

Mail: Fred Wideman, HBA
Supervisor Document Services
Thames Valley District School Board
1250 Dundas Street, London, Ontario
N5W 5P2

Email: Sandra Allen [sallen@nbpower.com]

Cheque is enclosed Charge deposit to credit card charge full cost to credit card

VISA MasterCard American Express

Card Number _____ Expiry _____

Name on card (please print): _____

Acknowledgement of Contract and Conditions

We agree to pay the ARMA Canadian Region – Conference Account, the published amount and to abide by all rules and regulations as outlined by ARMA CANADA. ARMA CANADA reserves the right to change the rules and regulations at its sole discretion. All overdue accounts are subject to two (2%) per month (24% per annum) interest charges. If this Contract is faxed to ARMA CANADA, we authorize ARMA CANADA to take any and all steps in reliance on our faxed Contract as though it were an original.



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Company Name

(please print):

Authorized by

(print name):

Authorized by

(Signature):

Dated:
