



## **Supervisor, Corporate Records and Information Management Regina, SK**

Are you a dynamic leader with a passion for Records and Information Management? Look no further, this position is designed for you. SaskPower is searching for a permanent full-time Corporate Records and Information Management Supervisor, who will be located in our head office in Regina.

The supervisor will oversee and enhance all functions of SaskPower's records management programs and policies, as well as provide leadership, and develop and sustain a high level of expertise among staff by recruiting and selecting, developing, coaching, motivating, providing recognition and managing the performance of staff.

Our ideal candidate will have a university degree in Business Administration, Commerce, or equivalent, a Certified Records Manager (CRM) or Electronic Records Manager (ERM) designation, five to seven years of experience leading records and information management programs, and two to three years of experience in a supervisory role.

Candidates under consideration will be required to participate in an assessment process that may consist of an interview, abilities test, case study and/or presentation.

SaskPower offers challenging careers, attractive benefits, workplace development, and great opportunities for employees to become involved in their communities.

The closing date of this competition is October 23, 2009.

For more information, and to apply online, please visit [www.saskpower.com/careers](http://www.saskpower.com/careers). Refer to position # CAAR 614356.

*SaskPower values and supports employment equity and workplace diversity. SaskPower hires on merit and welcomes applications from all interested and qualified individuals.*